



ONE ARTS GOLD COAST

ARTIST IN RESIDENCE PROGRAM / EXHIBITION APPLICATION

Step 1. THE APPLICATION PROCESS

To be considered you must submit the following:

- Artist Bio
- ✓ 2x JPEG files samples of proposed work for exhibition
- ✓ An Artist's statement - an overview of your work or specific project.

Email to: cjcollins10@bigpond.com

NOTE: Solo or Group exhibitions are acceptable.

One individual must assume legal responsibility for completing agreements for larger groups. All references to the exhibitor or exhibitors apply to the artists or artist whose work will be on show and referred to in the application.

Step 2. THE SUCCESSFUL APPLICANT

Successful applicants will be notified via email.

- ✓ To exhibit you must be a paid-up financial member
of One Arts Gold Coast
Membership is \$50 - from July 1 to June 30 each year

We require a \$50 deposit to secure your Artist in residency booking for the nominated month, once approved.

On notification the *exhibitor* will provide a 'FINAL DRAFT' of the following at least **6 weeks prior** to the exhibition

- ✓ Sign and submit Artist Agreement
- ✓ Artist Bio
- ✓ Head Shot
- ✓ Artist Statement
- ✓ 2 x JPEG files of high resolution of your work suitable for advertising and promotion purposes.
- ✓ Media Release



Step 3. Please read and note the following

I. CANCELLATION POLICY

Please provide electronic notice no less than 30 days in advance of the exhibition. Failure to do so will result in forfeit of the administration fee.

II. THE SCHEDULE

All schedules are to be co-ordinated via the Co-ordinator at One Arts Gold Coast.

One Arts God Coast reserves the right to deny requests for use of the space in order to accommodate special events, to ensure a high level of craftsmanship and quality, and to ensure that ethical, artistic and sales standards are consistently met.

All agreements are to be negotiated with the One Arts Gold Coast Co-ordinator.

III. INSURANCE

Exhibitors are solely responsible for insuring their works; at their own expense. One Arts Gold Coast cannot assume responsibility for damaged or missing works.

IV. ADVERTISING

Your exhibition will be acknowledged, advertised and promoted through our One Arts Gold Coast website; social media channels (Facebook and Instagram); our extensive data base; and flyers and signage. This service is on a **complimentary** basis.

The information you provide in your Artist Profile/Bio, sample Jpegs and media release is used for advertising. Further advertising is available upon request and at your own expense.

Rules of advertising

- All promotions must include the dates and times of the show.
- The venue must be referred to as the One Arts Gold Coast Art Gallery
- The address is- Cnr Verona Ave and Via Roma, Isle of Capri 4217.
- Any communications listing One Arts Gold Coast must be approved by the One Arts Co-ordinator.
- One Arts Gold Coast takes no responsibility for typographical errors or printing mistakes on copy supplied by the artist/exhibitor.

Step 4. ADDITIONAL FEES & COSTS

- ✓ \$300 exhibition fee balance must be paid to One Arts Gold Coast prior to hanging their work.
- ✓ Opening Night Food and Beverages or Catering
 - Insurance if applicable / required
 - Optional - additional advertising

Step 5. **INSTALLATION**

- ✓ Ensure all framed or stretched artwork has hangers and cords
- ✓ All items on display and for sale must be listed on the form provided.
Details to include: *Artist's name, Title, Medium, Size, Price and sales column*
- ✓ JPEG files of artwork with title and Artists name; for upload on to our website
- One Arts Gold Coast will help with installation.
- One Arts Gold Coast is not responsible for damage incurred during installation or take down of the show.
- Exhibitions will be one calendar month in duration.
- One Arts Gold Coast reserves the right to amend the length of the exhibition time.

Step 6. **OPENING NIGHT – CONGRATULATIONS**

- An Opening Night raises the profile of the artist and encourages sales and is usually held
1st Friday/ Sat of the Month.
- A digital record of the final sales transactions will be provided to the exhibitor within 15 business days of the end of the show.
- Exhibitors will be paid by cheque within 30 days
- Don't forget to cater for your guests. - To discuss catering options please contact the One Arts Co-ordinator

Carol Collins at cjcollins10@bigpond.com

Step 7. **COMMISSION, SALES AND RECORD KEEPING**

- Commission is 20% - charged on all sales

Please take this into consideration when pricing your work. No after sales negotiations.

All commissions support the operation of One Arts Gold Coast, a local non-for-profit organization, that contributes culturally, economically, and socially to our community.

PLEASE SIGN THE ATTACHED ARTIST'S AGREEMENT AND RETURN TO:

ONE ARTS GOLD COAST GALLERY